

## Midland Christian School 2017-2018 Financial Policy

### **New Applicants Enrollment Fee:**

To enroll at Midland Christian School, new students are charged an **enrollment fee** of \$250 per student, which is due at time of application. This fee covers costs related to the online application, student assessment, administration, textbooks/workbooks and includes a \$50 credit toward purchase of required MCS logo wear. If a student application is turned down by the school, \$150 of the fee will be refunded. (The balance is used to cover student assessment and on-line processing costs, and cannot be refunded.)

### **Re-Enrollment Fee:**

Re-enrolling students have priority for classroom space **until** April 9th; thereafter, enrollment is on a first-come, first-served basis until the classroom is full. Before re-enrollment for the following year can be accepted, payments for the previous year must be current. A re-enrollment fee is charged for each returning student. This fee covers some of the cost of textbooks/workbooks and also includes a \$50 credit toward purchase of required MCS logo wear. The fee is non-refundable unless the re-enrollment is rejected by MCS. The fee for returning preschool – 12<sup>th</sup> grade students is \$250 per re-enrolling student if paid by April 9th and \$350 if paid thereafter. Re-enrollment cannot be approved until this fee is paid. In case of any special circumstances that prevent you from paying the full re-enrollment fee by April 9th, please see the bookkeeper.

Part-time students must also pay an enrollment or re-enrollment fee, as applicable.

### **Tuition:**

A Tuition Schedule is provided for Preschool, Kindergarten, Elementary and Secondary students. Part-time students will be administered the per-class charge listed on the Tuition Schedule. Tuition is the major source of income for MCS. *\*Please note: Beginning in the 2016-2017 school year, 6<sup>th</sup> graders were considered Secondary students; tuition for 6<sup>th</sup> grade students is at the Secondary rate beginning with the 2017-2018 school year.*

### **Independent Studies:**

Students wishing to enroll in an Independent Study must seek out a supervising teacher willing to create a syllabus and monitor the student's progress throughout the semester. In addition, the student is responsible to seek out and provide an approved curriculum for the subject matter. An additional fee of \$275 will be due upon approval by the Head of School, to help cover the teacher's time and effort.

### **Payments:**

Tuition may be paid monthly over 10 months (August to May), over 11 months (July to May), in advance for the whole year (July), or for each semester (August and January). Monthly tuition payments are due on the 15<sup>th</sup> of each month and are considered overdue on the 30<sup>th</sup>, at which time a \$20 late fee will be incurred. Should tuition payments become 40 days overdue, student(s) may be dismissed from school until delinquent accounts are paid. Diplomas will not be issued and records will not be forwarded to another school until all amounts due are paid in full.

### **Service Hours and Fundraising:**

Tuition revenue covers approximately 50% of school operating costs; therefore, **it is vital that all families actively participate in the school fundraising activities and service opportunities to help MCS meet the operating needs of the school.** Each family is expected to serve at least 40 hours per school year. *The following school year's \$250 early enrollment fee for one child will be waived for each family that fulfills their service requirement. The family would still have to pay any enrollment fee increase in effect if enrolled after the early enrollment deadline.*

### **Withdrawal:**

Should a student be withdrawn or expelled, the parents will continue to be responsible for the full amount of their financial commitment. However, withdrawals due to moving from the area, mutual agreement, chronic student illness, unexpected loss of family income, etc., may be granted a release from their commitment to MCS, in which case tuition payments will be due through the final month of enrollment. A letter to the board is required.

**Discounts and Credits:** The following discounts and credits are available to families whose children are enrolling for the 2017-2018 school year.

- Early Re-Enrollment Fee Discount – The re-enrollment fee for all returning students is \$250 if paid by April 9th. Beginning April 10, the fee is \$350.
- Lump Sum Discount – If contract tuition is paid in full by July 1, a 1% discount will be applied.

- Multi-Child Discount – MCS offers a multi-child discount for preschool through 12<sup>th</sup> grade students who are enrolled full-time (five days a week, 8:00 a.m. to 3:00 p.m.). Full tuition will be charged for the child with the highest full tuition. Tuition will be discounted \$1,500 for the second child and \$3,000 for the third child. The fourth child and thereafter will receive a tuition rate of \$1000 each.
- Early Childhood “EDJE” (Excitement, Dedication, Joy, Excellence) Incentive – MCS preschool students who enroll into the MCS kindergarten program will receive \$250 off tuition to be distributed over 10 months (\$25 off per month). MCS kindergartners enrolling into grade 1 will receive \$500 off tuition to be distributed over 10 months (\$50 off per month). This discount does not apply beyond the third MCS student in the family.
- Referral Incentive – A \$300 tuition credit is granted for each new family enrollment referred by YOU. Credit is applied to your account after the new family has continued to be enrolled for a full semester.
- Independent Studies – Students wishing to enroll in an Independent Study must seek out a supervising teacher willing to create a syllabus and monitor the student’s progress throughout the semester. In addition, the student is responsible to seek out and provide an approved curriculum for the subject matter. An additional fee of \$275 will be due upon approval by the Head of School, to help cover the teacher’s time and effort.
- Foreign Exchange Host Family Incentive – Hosting a foreign exchange student can be a great opportunity for your family. Families who host a foreign exchange student through the academic year qualify for a \$1000 tuition deduction. This will be applied in two equal payments of \$500 at the end of each semester.
- Staff QTR – Employees of MCS receive a Qualified Tuition Reduction (QTR), equal to 75% off of adjusted (multi-child discount if applicable) MCS student tuition for full-time staff (as stated in the employee contract), 50% off of adjusted (multi-child discount if applicable) MCS student tuition for staff eligible for limited benefits (as stated in the employee contract), or equal to 25% off of adjusted (multi-child discount if applicable) MCS student tuition for part-time staff not eligible for benefits. Part time or full time staff without school age children may refer extended family members at 25% off of adjusted (multi-child discount, if applicable) MCS student tuition. This is subtracted from the tuition before determination of tuition assistance, if applicable. The QTR may not be combined with the Pastor Discount. Effective for the duration of employment.
- Pastor Discount – Pastors who are employed full-time by a local church with at least 50 members may receive a discount of 25% off tuition for their children. Pastors with children enrolled in the 2014/2015 school year will be grandfathered. This is subtracted from the tuition before determination of tuition assistance, if applicable. The Pastor Discount may not reduce tuition below Minimum Tuition (see below) and may not be combined with the Staff QTR.

**Tuition Assistance:**

From its inception in 1960, Midland Christian School has been committed to providing a school with high spiritual and academic standards. We understand that paying tuition for a classical Christian education can be financially inaccessible to many families. We seek to balance sound stewardship with compassionate support to families that need assistance. Tuition Assistance will be determined through an online secure service called FACTS. Parents may complete the online FACTS application after online enrollment is complete. A fee (currently \$30 per family) must be paid to FACTS; this fee is set by FACTS and is subject to change. For re-enrolling families needing Tuition Assistance, a completed FACTS application must be submitted by May 31, or an additional \$100 per student will be added to the Re-Enrollment Fee.

**Minimum Tuition:**

Midland Christian School has set minimum limits on tuition per full-time student. Discounts on tuition may not make family payments less than \$2,250 per year for the first student, \$750 for the second, \$750 for the third, and \$600 for the fourth and each additional student. Exceptions must receive board approval.

**Extended Care Services:**

Fees for Extended Care Services are in addition to Tuition payments, if applicable.

**TUITION SCHEDULE**  
**2017-2018**

**Preschool: 3 and 4 Year Olds (Must be 3 or 4 by Sept. 1) Tuition Cost**

3 half days (Mon, Wed, Fri)	8:00 - 11:30	\$1,900
3 school days (Mon, Wed, Fri)	8:00 - 3:00	\$2,950
5 half days (Mon-Fri)	8:00 - 11:30	\$3,050
5 school days (Mon-Fri)	8:00 - 3:00	\$4,225

**Kindergarten (Must be 5 by Sept. 1)**

5 half days (Mon-Fri)	8:00 - 11:30	\$3,450
5 school days (Mon-Fri)	8:00 - 3:00	\$4,775

**Elementary (1<sup>st</sup> – 5<sup>th</sup>)**

8:00 - 3:00	\$6,100
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**Secondary (6<sup>th</sup> – 12<sup>th</sup>)**

8:00 - 3:00	\$6,600
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**Part-Time (per course)**

\$ 950
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**Independent Study (per course)**

\$ 275
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**Multi-Student Discounts apply only to students enrolled five (5) days per week from 8:00 a.m. to 3:00 p.m.**

2<sup>nd</sup> child: \$1,500 off tuition

3<sup>rd</sup> child: \$3,000 off tuition

4<sup>th</sup> child, etc. tuition will be \$1,000 each (discount will vary depending on listed tuition).

**Tuition Assistance Program**

Your children are too valuable to be deprived of a classical Christian education simply because of cost. If cost is the only issue preventing you from coming to Midland Christian School, we offer a Tuition Assistance Program. If you need tuition assistance, please contact the Bookkeeper for more information. For re-enrolling families needing Tuition Assistance, a completed FACTS application must be submitted by May 31, or an additional \$100 per student will be added to the Re-Enrollment Fee.

**Enrollment Fee**

Enrollment paperwork and an enrollment fee are required to reserve your child's space in the classroom. This fee covers some of the cost of textbooks/workbooks and includes a \$50 credit for purchase of required MCS wear. The fee is non-refundable unless the application is not approved by MCS.

<u>Preschool – 12<sup>th</sup> Grade</u>	<u>By April 9</u>	<u>Starting April 10</u>
New Students*	\$250 per student	\$250 per student
Re-Enrolling Students*	\$250 per student	\$350 per student

**\* For re-enrolling families needing Tuition Assistance, a completed FACTS application must be submitted by May 31, or an additional \$100 per student will be added to the Re-Enrollment Fee.**

\*An enrollment/re-enrollment fee is required for part-time students as well.

\*Service Hours: Any family that fulfills their expected 40 MCS service hours will have \$250 of their re-enrollment fee waived (early or late) for their first child for the following school year.

**Midland Christian School  
2017-18 EXTENDED CARE Program**

We are pleased to announce that Midland Christian School will once again offer an after school **EXTENDED CARE** program during the 2017-2018 school year. Children in Kindergarten through 6<sup>th</sup> grade will enjoy a snack and a variety of activities, including themed days, homework assistance, and mentorship opportunities for older students to bond with younger children. Children will have opportunities to cook, do crafts, serve, garden, etc., the possibilities are endless! This program will run from 3:00-5:30 p.m., Monday through Friday, on regularly scheduled school days.

Please **REGISTER BELOW**, indicating your program preference with an **X**. We have **limited** spots available so to secure a spot for your child for 2017-2018, please register **early**. Your completed form must be dropped off at the school office with your early registration enrollment forms. Remember, the earlier the better to secure your spot.

<u>First and Last Name of Child</u>	<u>Yearly (full-time)</u>	<u>Less than 5 days (\$4/hr)</u>	<u>Daily Drop-In (\$4/hr)</u>
*Grades K-6 only	Student(s) will come regularly 5 days per week, M-F; Mark "X."	Student(s) will come regularly but less than 5 days per week. <u>Circle</u> which days per week you want to enroll.	Student(s) will come occasionally, but not weekly; Mark "X."
1.		Mon Tue Wed Thu Fri	
2.		Mon Tue Wed Thu Fri	
3.		Mon Tue Wed Thu Fri	

<u>RATES:</u>	<u>First Child</u>	<u>Second Child</u>	<u>Third Child</u>	<u>Fourth Child+</u>
<b>5 days/week (full-time)</b>	\$177.78/mo (\$8.21/day)	\$133.33/mo (\$6.16/day)	\$88.89/mo (\$4.11/day)	N/C
<b>Less Than 5 Days OR Daily Drop-In</b>	\$4/hr	\$4/hr	\$4/hr	\$4/hr

- Rates must be paid monthly.
- Daily Drop-In Parents should give 24 hours notice of how many children will be in care. Families paying for full-time or regular services will take priority in the event that program enrollment is at maximum capacity.
- Extended Care will be closed on days cancelled due to weather or other unforeseen circumstances, exam days, scheduled half days, and scheduled vacation days.
- Staff or parents who are involved in committee meetings after school may have their children (K-6<sup>th</sup> grade) attend Extended Care at no charge, on a first-come, first-served basis unless the program enrollment is at maximum capacity.

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I agree to utilize the Extended Care program as stated above. Students attending will be billed monthly. I understand that failure to pay by the 15<sup>th</sup> of the following month for services received will result in termination from the Extended Care program until the account is paid in full.

\_\_\_\_\_  
Parent Signature \_\_\_\_\_  
Date