

**Midland Christian School
Emergency Drill Documentation
2016-2017 School Year**

- A minimum of five (5) fire drills are required for each school year. Three of the five are to be held by December 1 of the school year; two are to be held during the remaining part of the school year, with reasonable spacing between each drill.
- A minimum of two (2) tornado drills are required for each school year; at least one is to be conducted during March of the school year.
- A minimum of three (3) lockdown drills are required each school year; at least one is to be conducted by December 1 of the school year; at least one is to be conducted after January 1, with a reasonable spacing between each drill.
- At least one of the drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom.

Date of Fire Drill	Time of Drill	Minutes to Evacuate	Signature of Head of School or Designee
1. Monday, September 19, 2016	1:00pm	2:07.23	Carianne Robbins
2. Tuesday, October 11, 2016	8:55am	3:40.60 <small>SHORT 1 STAFF MEMBER</small>	Carianne Robbins
3. Friday, November 18, 2016	12:05pm	2:21.02	Carianne Robbins
4. Wednesday, January 25, 2017	10:30am	2:41.59 <small>BLOCKED EXIT</small>	Carianne Robbins
5. Thursday, April ¹³ 8 , 2017	2:00pm	2:48.66 <small>missing kids</small>	Carianne Robbins
Date of Tornado Drill	Time of Drill	Minutes to Shelter	Signature of Head of School or Designee
1. Thursday, September 8, 2016	11:19am	1:26.55	Carianne Robbins
* Thursday, ¹⁶ 13 , 2017	1:53pm	1:30.71	Carianne Robbins
2. Monday, March 13, 2017	9:05am	1:58:18	<i>[Signature]</i>
3. Friday, May 12, 2017			
Date of Shelter-in-Place Drill	Time of Drill	Reason for Drill (i.e. hazardous, weapons, intruder)	Signature of Head of School or Designee
1. Wednesday, October 26, 2016	8:42am	intruder	Carianne Robbins
2. Tuesday, December 13, 2016	12:58pm	hazardous material	David Scott-ERT
3. Friday, February 10, 2017	2:08pm	external threat	Carianne Robbins

This form must be reposted to the website within 24 hours of completing a drill. Drills must be kept on the website for 4 years.

- * Due to school being closed on 3/13 & 3/14 (because of illness) the tornado drill was held on 3/16 instead.
- * Due to snow day closure on 4/6/17 the fire drill was held on 4/13/17 instead.